

CLUBMARK CRITERIA

To gain Clubmark accreditation, clubs must meet the core criteria summarised below:

The playing programme

- ✓ Provide a structured coaching programme for young people, as determined by its NGB Clubmark criteria.
- ✓ Use relevant NGB skills or performance awards and other coaching resources of the NGB to enhance the coaching and assessment programme, or develop suitable awards or resources if none are available through the NGB.
- ✓ Ensure the performer/coach ratio for coaching/training sessions is in accordance with NGB Clubmark and/or generic guidelines.
- ✓ Provide suitable intra- and/or inter-club competition according to NGB Clubmark guidelines.
- ✓ Employ/deploy suitably qualified coaches (qualifications to be determined by the relevant NGB) for sessions involving young people.
- ✓ Have job descriptions for the coaches and volunteers responsible for the junior programme, with clear roles and responsibilities assigned.
- ✓ Ensure that all coaches in the club hold appropriate professional indemnity and / or public liability insurance.
- ✓ Use safe venues and equipment for all coaching and competition sessions.

Duty of care and child protection

- ✓ Have adopted the NGB child protection policy and be compliant with procedures laid down.
- ✓ Ensure that at least two club members, one of whom is an active coach, (e.g., is regularly involved in the coaching and organisation of club junior activity) have attended Clubmark-recognised child protection training.
- ✓ Adopt and ensure that all coaches and organisers are in receipt of a copy of the clubs code of conduct for people who work with young people and children.
- ✓ Provide access to first aid at all coaching and competition sessions.
- ✓ Have clear emergency procedures for dealing with serious injuries/accidents, including telephone/radio contact with the emergency services.
- ✓ Hold the contact details of parents/carers and emergency/alternative contacts.
- ✓ Hold information on any medical conditions of young people at the club and inform club personnel where appropriate.

Sports equity and ethics

- ✓ Have adopted an equal opportunities/sports equity policy.
- ✓ Ensure that one member of the club attends the Running Sport A Club for All workshop.
- ✓ Ensure one coach attends the sports coach UK Equity in your Coaching workshop.
- ✓ Have an open / non-discriminatory constitution.
- ✓ Have published codes of conduct for parents/carers and other supporters.
- ✓ Have a published set of rules for children and young people.

Club management

- ✓ Have Public Liability Insurance.
- ✓ Be affiliated to an NGB (in a sport officially recognised by Sport England).
- ✓ Communicate regularly with parents/carers (frequency determined by the individual NGBs Clubmark guidance).
- ✓ Have a specific membership fee and pricing policy for children and young people.
- ✓ Have regular contact with at least one local school / youth organisation.
- ✓ Have contact with the local authority/county sports partnership/SSP and NGB.
- ✓ Show commitment to further development and outreach work evidenced, in particular, in the annual development plan submitted as part of the Clubmark 'renewal' process.

Please note that NGBs or CSPs may include additional specific requirements for clubs to meet.

Once a club has met the above criteria the evidence should be submitted to the NGB or CSP for validation.